
HISTORIC PRESERVATION COMMISSION
July 12, 2023, at 6:00 pm
CITY HALL – TRAINING ROOM

CALL HPC/PB MEETING TO ORDER

APPROVAL OF AGENDA/MINUTES

Minutes of the June 21, 2023, meeting.

HPC MEMBER VOLUNTEER HOUR REPORT

PUBLIC COMMENTS – Non-Agenda Items

MEETING DISCUSSION ITEMS

1. UniverCity Alliance Update
2. Glen Park Anniversary (details/promos)
3. HPC Budget Update
4. CLG Grant Update – Ellen Massey
5. Wisconsin Historical Society Conference

CALENDAR

Next Historic Preservation Commission meeting August 9, 2023, in the City Hall Training Room.

ADJOURNMENT

***Council members may be in attendance for informational purposes only.
No official Council action will be taken.***

NOTE: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format may contact City Clerk Amy White at (715)-426-3408 or in person at 222 Lewis Street for accommodations. Requests for accommodations should be made at least three (3) business days in advance of the meeting. Every effort will be made to arrange accommodations.

MINUTES
HISTORIC PRESERVATION COMMISSION
June 21, 2023, at 6:00 pm
RIVER FALLS PUBLIC LIBRARY

HPC Members Present: Heidi Heinze (chair), Jayne Hoffman, Mark Anderson, Julie Huebel, Casie Radford, Pam Friede, Alyssa Mueller – Council Rep

HPC Members Absent: Alyssa Mueller – Council Rep

Staff Present: Sam Burns – Planner

Others Present: Max Greenberg, Dan Geister

CALL TO ORDER

Meeting convened at 6:00 p.m.

HPC MEMBER VOLUNTEER HOUR REPORT

Heinze- 30 hours
Hoffman - 40 hours
Huebel – 35 hours
Anderson – 1 hour

APPROVAL OF MINUTES OF THE May 10, 2023, MEETING

M/Hoffman S/Friede – Unanimous

PUBLIC COMMENTS – Non-Agenda Items

Dan Geister shared information on an upcoming genealogy event and encouraged all to attend.

MEETING DISCUSSION ITEMS

1. Univercity Alliance

Planner Burns shared that the City had been selected for a partnership with the University of Wisconsin Madison. A PHD student, Max Greenberg, would be working to answer some pre-established questions on the history of the city and surrounding area. Greenberg introduced himself and shared some of the scope of his work and the deliverables the program hoped to provide. Greenberg provided some history of the area that he had uncovered already in preliminary research. Committee members thanked Max for the work that he would be doing this summer and asked for updates at future meetings.

2. Glen Park Anniversary details

Heinze shared the Glen Park Anniversary promotional post card. The committee provided feedback on the post card and the group agreed to order 1000 from a local vendor. The committee also discussed the location of the large sidewalk sticker on to advertise the event on location.

3. HPC Budget Update

Heinze talked about recent expenditures on the Glen Park Celebration and the Library Exhibit. Heinze noted that the budget was in good shape for where it was in the year.

4. CLG Grant work

Planner Burns gave an update on work the city had done getting the final approval needed from the state to actually use the grant money. A discussion was had on consultant selection funded by the CLG Grant.

ADJOURNMENT

HPC adjourned at 6:43 pm.

M/Huebel S/Hoffman – Unanimous

DRAFT

HPC 2023 Budget	\$ 5,100.00	
10062000-53210	\$ 1,000.00	Conference/training
10062000-53520	\$ 2,000.00	Plaques
	\$ 2,000.00	Promotions
10062000-53220	\$ 100.00	Dues

Plaques

Notes

Total Spent	\$ -
<i>Remaining</i>	<i>\$ 2,000.00</i>

Promotions/Materials

Notes

Holiday party	\$ 71.40	Pizza and Cookies
Hub 70	\$ 1,056.04	Library Exhibit materials
Color Space Art & Imaging	\$ 561.00	Map scans and print for Glover School
Glen Park Celebration	\$ 355.00	

Total Spent	\$ 2,043.44
<i>Remaining</i>	<i>\$ (43.44)</i>

Conference/Training

Notes

History Day (miles and per diem)	\$ 194.54	Heinze attends History day at WI capitol
Hotel stay at Hilton for History Day	\$ 85.13	
WAHPC Conference (registration)	\$ 84.00	(\$40 registration & \$44 per diem)
Marshfield hotel	\$ 90.00	

Total Spent	\$ 453.67
<i>Remaining</i>	<i>\$ 546.33</i>

Dues

Notes

WHS Dues		Membership renewal Fall 2023
Total Spent	\$ -	
<i>Remaining</i>	<i>\$ 100.00</i>	

TOTAL BUDGET	\$ 5,100.00
TOTAL SPENT	\$ 2,497.11
<i>Remaining</i>	<i>\$ 2,602.89</i>