

Community Development Department

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MINUTES HISTORIC PRESERVATION COMMISSION JANUARY 27, 2020 at 6:00 pm VIRTUAL – MICROSOFT TEAMS

HPC Members Present: Heidi Heinze, Jayne Hoffman, Mark Anderson, Denton Anderson, Pam Friede
(left at 6:30)

HPC Members Absent: Mark Anderson

Staff Present: Brandy Howe, Sam Wessel

Others Present: None

CALL TO ORDER

Meeting convened at 6:02 p.m.

APPROVAL OF MINUTES OF MARCH 11, 2020

Bjork made a motion to approve the minutes with an amendment to the attendance, removing Mark Anderson from members present.

M/Hoffman, S/D. Anderson – motion carried 5-0

PUBLIC COMMENTS

Heinze announced that Jeff Bjork's term on the commission has expired. She thanked him on behalf of the HPC for his years of service.

DISCUSSION ITEMS

1. 2021 budget

Howe described the 2020 budget. Howe indicated that the HPC budget is on a two-year cycle; any funds not spent in 2021, may be rolled over to 2022. The HPC asked what happened to the unspent 2020 funding.

2. Glover School update

Howe provided an update on the water/sewer and exterior improvements at Glover School and the Milltown Residences project in the vicinity. The HPC asked about the project timing and whether bathroom fixtures had been selected. Howe will check with facilities staff on both items.

3. Power plant update

Howe reported that back in December 2018 Administration asked staff to conduct a study of the power plant to evaluate the zoning, floodplain, structural conditions, redevelopment opportunities.

Staff completed a draft of the report and submitted it to Administration in March 2020. The project has been on hold due to COVID-19.

4. Glen Park pavilion historic photograph update

Howe reported that as of late January 2021, the pavilion photo board project has been given the green light to be finalized. Howe provided the final images and captions to Mike Stifter, who will be responsible for selecting a vendor and installing the final products. The HPC asked if there would be an opening celebration for Glen Park as had been planned pre-COVID. That status on such an event is unknown at this time.

5. Develop 2021 work plan

The HPC discussed the 2020 work plan and identified the following activities for 2021:

- Power Plant
 - o Memorandum of understanding
 - o Landmark nomination
- Develop interpretive walking tour
 - o “The Glen” sign
 - o Develop complete plan for interpretive walking tour
- National Register of Historic Places
 - o Grant application to WHS for consulting services to apply for NR nomination
- Promotions/giveaways
- Public outreach – COVID pending

CALENDAR

Next Historic Preservation Commission meeting February 10, 2021.

ADJOURNMENT

Heinze called for adjournment at 7:05.