
MINUTES
HISTORIC PRESERVATION COMMISSION
May 10, 2023, at 6:00 pm
CITY HALL TRAINING ROOM

HPC Members Present: Heidi Heinze (chair), Jayne Hoffman, Mark Anderson, Julie Huebel, Casie Radford, Pam Friede

HPC Members Absent: Alyssa Mueller – Council Rep

Staff Present: Cindi Danke – Recreation Manager, Brenda Rundle – Customer Service Representative, Sam Burns – Planner, Erica Ellefson – Public Works Manager

Others Present: Sean Downing – Council Rep, Ben Fochs

CALL TO ORDER

Meeting convened at 6:00 p.m.

HPC MEMBER VOLUNTEER HOUR REPORT

Heinze- 30 hours
Hoffman - 40 hours
Huebel – 15 hours
Anderson – 2 hours

APPROVAL OF MINUTES OF THE April 12, 2023, MEETING

M/Anderson S/Huebel – Unanimous

PUBLIC COMMENTS – Non-Agenda Items

LaRue mentioned that Park Board members should think of ideas to improve City parks that should be passed along to City Council. Erica said that wayfinding signs are still in progress based on yearly budgets.

JOINT MEETING DISCUSSION ITEMS

1. Glen Park Anniversary details

Heinze gave a recap of a previous discussion on the celebration of Glen Parks 125th Birthday. Heinze recapped activities that were discussed including, free swim, photo presentations, cake, and singing happy birthday.

2. Promotional Items (e.g. postcard, shirts etc...)

A round logo was designed by Alice at the library, like the one used for the library's 100th anniversary. It could be used on inexpensive giveaway merchandise such as water

bottles, drawstring backpacks, frisbees, t-shirts, stress balls, or large sidewalk stickers. A time capsule could be organized. HPC has Glen Park posters to give away as well.

3. Glover Station signage and inside photos

Glover Station signage was discussed. The sign will be a vinyl cling from Hub 70 placed in the rectangular window above the front doors. It would be around \$100. A mock-up was shared. The board liked the gold option the best, which has a black outline. HPC is figuring out what items to put inside the schoolhouse. So far, they have reproductions of three historic maps from 1920 to frame and hang.

HPC DISCUSSION ITEMS

4. Budget update (every other meeting)

The Budget Update was tabled for next meeting.

5. Kinni Bridges sign

A conversation was had about the images that could be included in the Kinni Bridges Sign. Anderson provided some design mock-ups and the commission gave feedback.

HPC ACTION ITEMS

6. Bylaws and Ethics

The Bylaws and Ethics conversation was tabled for next meeting.

ADJOURNMENT

HPC adjourned at 7:32 pm.

M/Huebel S/Hoffman – Unanimous