

# Community Services Department

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## PARK AND RECREATION ADVISORY BOARD MINUTES AUGUST 16, 2023, at 5:30 p.m. CITY HALL TRAINING ROOM

### CALL TO ORDER

Meeting convened at 5:30 p.m.

### ROLL CALL

**Members Present:** Patricia LaRue (chair), Brenda Gaulke, Matt Janquart and Natasha Schaefer (5:43 p.m.).

**Members Absent:** Scott Morrissette (Council Rep), Brandon Dobbertin, and Melissa Pedrini.

**Staff Present:** Cindi Danke-Recreation Manager; Brenda Rundle-Recreation Assistant, and Amy White-Community Services Director/City Clerk.

**Others Present:** Sean Downing.

### APPROVAL OF MINUTES

**MSC Janquart/Gaulke to approve the minutes of the June 21, 2023 Park and Recreation Advisory Board Meeting. Carried 3-0.**

### PUBLIC COMMENTS – Non-Agenda Items

Glen Park's 125<sup>th</sup> celebration on the evening of July 19 went well, but there was not enough cake and cupcakes due to the high demand.

### ACTION ITEMS

1. Kinni Off-Road Cyclists (KORC) asks Park and Recreation Advisory Board to endorse the trail rules as listed in the memo, to assist in providing consistent communication to trail users, especially during large events.

**MSC Janquart/Gaulke for Park Board to endorse the trail rules as listed in the memo, to assist in providing consistent communication to trail users, especially during large events. Carried 3-0.**

### STAFF REPORTS

1. The parks monthly report by Public Works Manager Erica Ellefson indicated that they are looking at possible parking enhancements at Hoffman Park. A dumpster surround was recently added. The DeSanctis Park trails will be overlaid, and a concrete slab will be installed for the portable toilet and garbage carts. Staff cleared the overgrown Kinni and Hoffman Park trails. Staff has been working with the City Forester on assessing the Emerald Ash Borer (EAB) situation. Some trees are removed, and some are treated. New playground equipment will be installed in Collinswood, Sterling Ponds, Wells, and DeSanctis Parks in September. A slab will be installed at Wells Park for a picnic shelter.

2. Cindi showed a slide presentation on spring/summer recreation activities. The pool is open through August 25 due to staffing. The campground has been very popular and online reservations have been going very well. Closing Glover Station during snowy winter months will be discussed at a future meeting.

**ADJOURNMENT**

**MSC Gaulke/Schaefer to adjourn the meeting at 6:23 p.m.**

**CALENDAR**

The next Parks and Recreation Advisory Board meeting will be September 20, 2023 at 5:30 p.m. in the City Hall Training Room.

Respectfully submitted,



Brenda Rundle  
Customer Service Representative