

## Residential Building Permit Information

### Why is a Building Permit Required?

A building permit allows the City's building inspector to inspect a project for compliance with State building, electrical, plumbing and HVAC codes for the homeowner's protection and safety. Before you allow any contractor to begin work, a permit must be obtained and posted on the front of the residence in plain view of the street. All contractors must be licensed with the State of Wisconsin and provide a copy of liability insurance. Contractors include electricians, plumbers, HVAC and framers (per Municipal Code 15.04.090(A)).

### Building Permits are required for:

- New Home Construction
- New window or door installation
- Building additions
- Building alterations/remodeling (finish basement)
- Razing a structure (removal)
- Demolition (gut or removal of part of a building)
- New driveway and parking area (expansion or replacement)
- Repairs for fire and/or water damage
- Sheds 150 square feet or larger in size
- New and replacement decks, stoops, or stairs
- Fire places, gas or wooden inserts
- Plumbing work (except faucet replacement)
- New furnace, air conditioning, or duct work
- Portable garages and carports



### How to Obtain a Building Permit

Call the Inspections Department at 715-425-0900 to make an appointment to obtain a building permit prior to beginning your project. A building permit application, building plans and specifications, and permit fee must be submitted. Applications are available at City Hall and online at [rfcity.org](http://rfcity.org).

### Final Inspection

A final inspection must be completed (requested by homeowner or contractor) upon completion of the project and prior to occupying the space. It is recommended the final inspection be completed prior to the homeowner paying the contractor in full to ensure the work performed conforms to the State Codes.